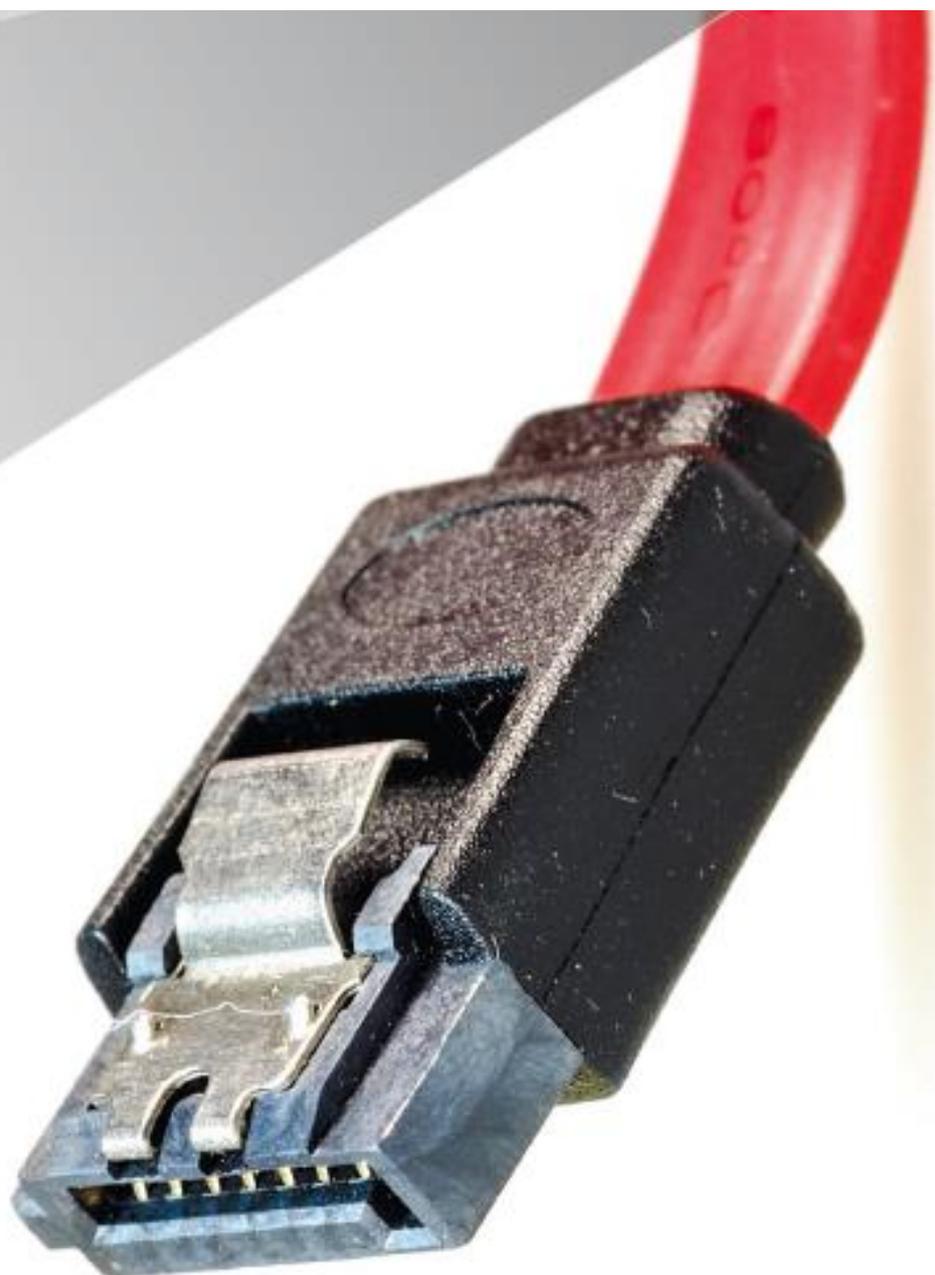# PRECAUTIONARY PRINCIPLES OF CONNECTING DEVICES TO LAN MATADOR

Matador® GROUP

1.   GENERAL:

- The whole solution must run under the conditions of IT from MATADOR Group
- Supplier must ensure the analysis of current conditions provided by IT manager from the given site in advance before implementation
- Supplier must provide the document with necessary settings in correct functionality of the device (hardware) in a LAN, this document approves the IT manager of the company
- Supplier must provide manuals in version both for user and administrator and if MATADOR wants, these documents will be approved by IT manager
- During the warranty period supplier must ensure the timeliness of the system, all updates and all legislative changes within the scope and price of the work
- After the configuration of the router, supplier must allow to control the settings to our outsourcing partner and must cooperate with him all the time
- Functionality of the settings must be approved by signature of all parties on the "acceptance of the settings protocol"
- Specifications of each solution must be consulted and agreed with IT manager from the given site with informing the head director of IT in such way, so there won't be any conflict with the IT strategy of MATADOR Group

2.   SOFTWARE:

- Software must work on the current version of the operating system x86 or x64 in version Enterprise or Professional
- Supplier must provide a statement about the right to use the software in any company within the MATADOR Group with respect to purchased licenses or must officially allow to install the software unlimited.
- Software must run under the user account without the need of administrator rights
- Supplier must provide free updates for reasons of releasing the new version of OS
- Automatic updates must run without the need of administrator rights
- In case this does not work, then all the costs associated with updates will be invoiced to the supplier

3.   HARDWARE (COMPUTER, SERVER):

- If the supplier provides hardware, installation of OS must be done in cooperation with our outsourcing partner (when the device will be connected to LAN of MATADOR Group, installation must run with installation medium valid for MATADOR)
- In time when the device is connected to LAN MATADOR, our outsourcing partner will add the device into the domain and install software needed to protect equipment and networks (understand anti-virus software)
- Complaints about hardware are solved through our outsourcing partner, with whom the supplier must cooperate during whole time period of usage of the software. Supplier must provide the contact person for this reason
- Warranty on the hardware must be set for 36 months
- If the applicant requires special support in dealing with a hardware problems within 24 hours, there must be signed SLA contract

4.   DEVICES (WELDING, PRESSING, WORKPLACE, ETC.):

- For the purpose of VPN access creation, the contractor will send the name of the person with email address and phone number on email it@matador-automotive.sk with the contact person in MATADOR
- If the supplier does not change the password and does not follow the rules mentioned in the informative mail regarding password change, his account will be blocked. To unlock the account, login details should be sent to the address helpdesk@matador-automotive.sk
- The supplier will send the method of communication and connection of a device (in case the device is connected to a central monitoring server, the supplier sends the IP address and ports will be subsequently authorized)
- For VPN, the contractor will supply the list of ports, that require access to specific IP address with the description of usage
- The supplier should send all information in advance, minimum processing time is 5 working days from the approval of the order for creating the access
- The suppliers will provide hardware and infrastructure download from LAN socket for the entire workplace. Propose the way of connection so, that through this one socket (1 IP address) he would be able to access all devices in the workplace (ports mapping)
- The contractor will supply specification (scheme) of functionality of remote device management
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- The contractor should communicate all the confusions with connection to IT department of MATADOR
- MATADOR guarantees availability of the network after the LAN support
- The devices will have denied access to the rest of the LAN (except for necessary and approved exceptions)
- Remote access will be will be provided only to the desired VLAN or IP address (depending on the applied version)

a) Version 1
The workplace has one private range (more devices within a workplace, connected to each other and connected to LAN by one drawer connection). One workplace (= x devices with LAN connection) will receive from MATADOR

- 1x LAN socket
- 1x IP address for the whole workplace (MATADOR has the network with VLAN)
- 1x VPN access for a particular person (X devices and 1 supplier = 1 VPN access)
- the contractor has devices of ROUTER type in order to access all elements of a workplace, through one IP address

b) Version 2

The contractor will receive the full network packet and the supplier will configure IP addresses for all devices from the range provided. One workplace (= x devices with LAN connection) will receive from MATADOR 1x LAN socket

- 1x IP address range for the supplier (MATADOR has the network with VLAN)
- 1x VPN access for a particular person (X devices and 1 supplier = 1 VPN access)
- The supplier will have provided LAN switch to each workplace in a way that all elements of a workplace that require LAN could be connected to LAN through one access point (connector)